


Using the Dining Hall Printer for Meal Plan Clients (MAC)

Installing the Software

- If you are using the SFU Wireless Network, please ensure that you are using **SFU-SECURE**.
- Using your browser, go to below website/link and download the installation files for your system:
(<http://pds.docsol.sfu.ca/downloads/macpapercut/MacPCClient.zip>)
- Unzip the file and *copy the  Papercut application directly into your Applications folder.*
- Go to your **System Preferences** and create a new printer (Printers & Scanners).
- Click the + symbol at the bottom of the printer list and choose “Add Printer or Scanner”.
- The Add dialog box should appear.

If you do not see the “Advanced” symbol in the Toolbar, take these additional steps:

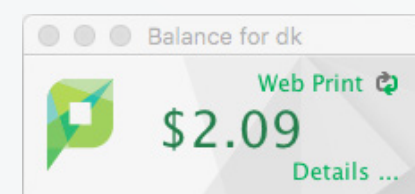
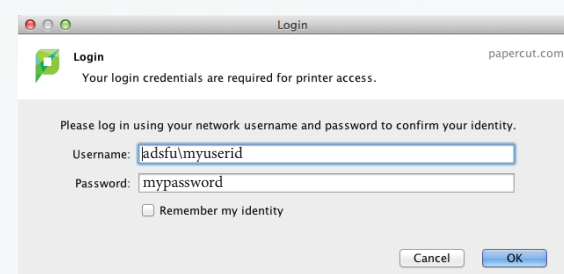
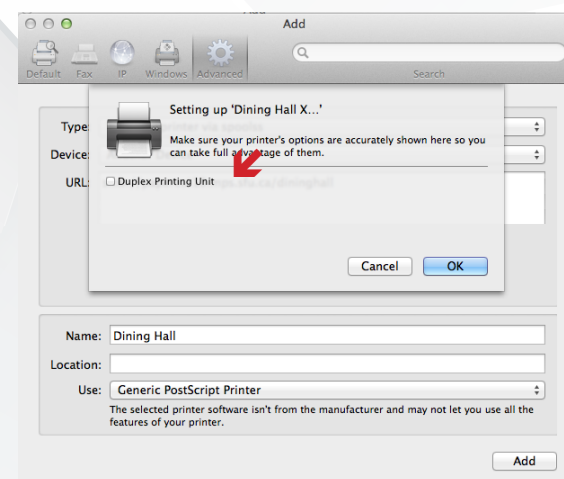
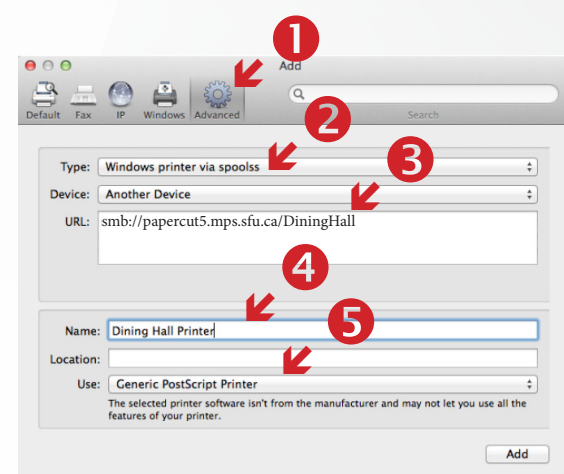
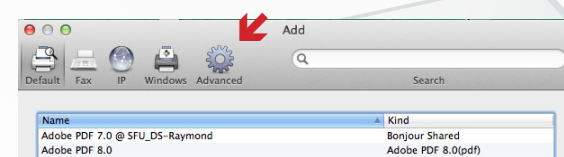
- *Right-click (or control key + click) in the Toolbar area. Choose Customize Toolbar.*
- *Click and drag a copy of the Advanced icon to the Toolbar. Click Done to exit.*

1. Click the *Advanced icon* in the Toolbar.
2. Under the Type dropdown menu, choose **“Windows printer via spoolss”**.
3. In the URL box, type:
`smb://papercut5.mps.sfu.ca/DiningHall`
4. In the name box, change the name to something meaningful (e.g. “Dining Hall Printer”)
5. Use the driver, **“Generic Postscript Printer”** and finish by clicking “Add”.

Note that this approach removes the need to install a custom printer driver.

On the next popup screen, select **“Duplex Printer”**.
Click OK and close the screen.

You should now see a new printer in your list.



To Print to the Dining Hall Printer:

Open the *Papercut Client* (“PCClient”) in your Applications folder and make sure that it is running properly. Adjust your *Security and Privacy Settings* (under System Preferences) to allow the Papercut application to properly install on your system.

- You may be asked to install **Java** on your system before the Papercut application will work properly. Agree and follow the onscreen instructions.

There may be a long pause as it tries to connect.

- Answer any prompts for authentication with your **SFU COMPUTING ID and password** (*not your local user account and password*). e.g. **adsfu\myuserid** You should see a popup dialog box with your account name and the remaining funds in the upper right corner of your screen.
- Open your application and create a document.
- When you are ready to print, choose **“Dining Hall Printer”** as your printer. Make sure that the **“two-sided”** checkbox is selected.
- Print.

There will be a slight pause as your print request is sent. You may be asked to re-authenticate yourself again. If the job submission is successful, then your remaining funds will be debited by the cost of your print job (\$0.20 per page).

Try restarting the Papercut Client application if it is unresponsive for a long period.

There is limited support for any earlier operating systems. Please ensure that you are running the latest version and installed all required software patches.